

AGENDA

Meeting: Environment Select Committee
Place: Council Chamber, Monkton Park, Chippenham
Date: Thursday 3 May 2012
Time: 10.30 am

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Chuck Berry	Cllr Chris Humphries
Cllr Rosemary Brown	Cllr Tom James MBE
Cllr Nigel Carter (Chair)	Cllr Howard Marshall
Cllr Christopher Cochrane	Cllr Ian McLennan
Cllr Peter Doyle	Cllr Stephen Oldrieve
Cllr Jose Green	Cllr Leo Randall
Cllr Alan Hill (Vice-Chair)	

Substitutes:

Cllr Jane Burton	Cllr Charles Howard
Cllr Trevor Carbin	Cllr George Jeans
Cllr Brian Dalton	Cllr Julian Johnson
Cllr Bill Douglas	Cllr Jeffrey Ody
Cllr Nick Fogg	Cllr Anthony Trotman
Cllr Russell Hawker	

PART I

Items to be considered while the meeting is opened to the public

1. **Apologies and Substitutions**

To receive any apologies for absence.

2. **Minutes of the Previous Meeting** (*Pages 1 - 6*)

To confirm and sign the minutes of the meeting held on **01 March 2012**.

3. **Declarations of Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Chairman's Announcements**

To receive any announcements through the Chair.

5. **Public Participation and Councillors Questions**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above **no later than 5pm on 26 April 2012**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6. **Adaptation Action Plans** (Pages 7 - 14)

At the March 2012 Environment Select Committee, the Wiltshire Council Adaptation Plan was presented for comment to the Committee. The Committee requested that the Adaptation Plan be amended to include some case studies illustrating the types of climate changes impacts on the council's services.

The Committee will be presented with case studies and recommends their inclusion in the soon to be published Wiltshire Council Adaptation Plan.

7. **Street Lighting Savings**

A report to consider options for reducing the energy consumption and carbon footprint of the Council's street lighting is presented.

The Committee is invited to consider the report (to follow) and make their recommendations and comments ahead of submission to Cabinet on 24 May.

8. **Forward Work Programme** (Pages 15 - 16)

A copy of the draft Forward Work Programme is attached for consideration.

9. **Date of next Meeting**

To confirm the date of the next meeting. This is a special meeting of the Committee to scrutinize the Wiltshire Core Strategy ahead of Council on **26 June 2012**.

To confirm the date of the next Ordinary meeting as **21 June 2012** at Monkton Park, Chippenham.

10. **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

11. **Exclusion of the Press and Public**

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 12 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraphs 3 respectively of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

12. **Minutes of the Previous Meeting** (*Pages 17 - 20*)

To confirm and sign the confidential minute in respect of *Highways and Amenities Update*, of the meeting held on **01 March 2012**.

ENVIRONMENT SELECT COMMITTEE

DRAFT MINUTES OF THE ENVIRONMENT SELECT COMMITTEE MEETING HELD ON 1 MARCH 2012 AT COUNCIL CHAMBER - COUNCIL OFFICES, MONKTON PARK, CHIPPENHAM, SN15 1ER.

Present:

Cllr Chuck Berry, Cllr Rosemary Brown, Cllr Nigel Carter (Chairman),
Cllr Christopher Cochrane, Cllr Peter Doyle, Cllr Charles Howard (Substitute),
Cllr Tom James MBE, Cllr Howard Marshall, Cllr Stephen Oldrieve and Cllr Leo Randall

Also Present:

Cllr Peter Colmer, Cllr Richard Gamble, Cllr Toby Sturgis and Cllr Dick Tonge

13. Apologies and Substitutions

Apologies were received from Cllrs Alan Hill, Jose Green, Chris Humphries and Ian McLennan.

Cllr Chris Humphries was substituted by Cllr Charles Howard.

14. Minutes of the Previous Meeting

The Minutes of the meeting held on 10 January 2012 were presented.

It was,

Resolved:

Subject to the final paragraph of Minute 6 (Draft Wiltshire Core Strategy) being amended to include:

“The Service Director (Economy and Enterprise) further informed the Committee of communications with Town and Parish Councils regarding those areas of the Draft Core Strategy that had been altered which affected them”,

To APPROVE the minutes as a correct record.

15. Declarations of Interests

Cllr Chuck Berry declared a personal interest in Minute 25 through his personal business connection with the public convenience industry. He stated he would debate and vote with an open mind.

Cllr Rosemary Brown declared a personal interest in Minute 18 owing to one of the contracted service providers being a client of her employers. She declared she would participate in the debate with an open mind.

16. **Chairman's Announcements**

There were no announcements.

17. **Public Participation and Councillors Questions**

There were no questions.

18. **Real Time Passenger Information**

The Cabinet Portfolio Holder for Public Transport was in attendance with the Real Time Bus Information System Manager for the update on the RTPI system, as requested by the Committee in September 2011.

The Portfolio holder introduced the update, specifying that the system was centred on Salisbury, and clarified that it provided passengers with electronic information on the bus services and also timekeeping and route information for the bus operators, and was in partnership with Park and Ride operators until 2020.

The Committee was further advised that the latest installation had been completed in March 2011 at a cost of £127k, with the resulting operational savings over 9 years £223k. He also clarified that a significant dip in accuracy of the system in October 2011 had been the result not of a performance drop, but a technical glitch which had since been corrected. An eventual coverage of the county with the new system of 93% was targeted, the figure a reflection of the mobile operator service coverage used for the service.

The Chair then read a statement from Cllr Ian McLennan, praising the introduction of the RTPI system in the Laverstock area, and thanked the RTPI System Manager for her work on the project.

The Committee then discussed the update, including the scale of the projected coverage, the improvement in the LED displays, and the importance of swiftly identifying and fixing any disruptions to the system. It was suggested that Parish Stewards might be able to assist in checking the GPRS stations across the county.

The Cabinet Member also invited Committee Members to visit to the RPTI offices in Salisbury should further details on the continuing project be desired.

After debate, it was,

Resolved:

- 1) **To thank the Cabinet Member and Real Time Bus Information Systems Manager for the update;**
- 2) **To request the Committee continue to be kept updated on any developments with the RTPI programme.**

19. **Update on and Review of ECO Strategy Action Plan Structure**

A report on the Carbon Management Plan was submitted to the Committee for consideration on 10 May 2011. Upon presenting the report clarification was provided that there were three additional action plans under the ECO Strategy, all of which would be presented to the Committee for consideration once available.

The Service Director (Economy and Enterprise) was in attendance with the Head of Climate Change and the Cabinet Member for Waste, Property, Environment and Development Control Services, to present the ECO Strategy Plan Structure and Climate Change Adaptation Plan for 2011 and 2012.

The ECO Strategy is a framework document, to be supplemented by at least four action plans: Carbon Management Plan, Climate Change Adaptation Plan, Low Carbon Transition Plan and Renewable Energy Action Plan. The Low Carbon Transition and Renewable Energy Action Plans are yet to be developed.

It was proposed that the Renewable Energy Action Plan be released to the Committee in chapters as they became available.

In response to queries the Committee was assured that delays in the finalization of the Strategy were not substantial, and that the need to await further central government announcements prevented faster progression. The Committee requested they be notified when the final action plans would be in place.

The Committee then discussed the ECO Strategy in detail, noting that School carbon admissions are included within the Council's carbon admission totals. The Cabinet Member informed the Committee the Council was working with schools to identify reductions of 20%, highlighting Pewsey Primary receiving an award on Carbon reduction.

The Committee also discussed the Green Deal, a new government scheme mentioned in the Strategy, whereby Energy Companies will make finance available for people to insulate their homes at low interest costs.

The Climate Change Adaption Plan was then discussed in depth, drawing attention, in particular, to the risk tables for areas of high concern to the Council. The lack of health or environmental health officers on the proposed ECO Board was also noted.

After debate, it was,

Resolved:

- 1) To thank the Cabinet Member and Officers for appearing before the Committee.**
- 2) To request the Head of Climate Change appear before the Committee in May 2012 to provide further details of the rationale of risks within the Adaptation Action Plans.**
- 3) That the Action Plans of the ECO Strategy be presented to the Committee once they are finalized.**

20. Development Services Transformation Programme PID

Following the Planning Peer Challenge carried out in September 2011 a significant number of issues were raised highlighting opportunities for change and improvements in a number of areas of development services.

The Service Director (Development Service) was in attendance with the Cabinet Member for Waste, Property, Environment and Development Control Services and presented the Development Services Transformation Programme PID for the Committee's attention and comment.

The Service Director (Development Service) highlighted the need to be more customer focused, to redefine measures of success as more than the quantity of work completed, the implementation of a new county-wide online planning system later in 2012, and the progression of a current public consultation on the planning service.

The Committee then discussed the Development Services Transformation Programme PID. The issue of enforcement of planning decisions and the level of involvement of Parish Councils was discussed, and the importance of the Peer Review being a starting point only was raised, with further detail and clarity required in specific areas.

The Task Group constituted at the 10 January meeting in relation to the Planning Peer Review recommendations was identified as a potentially suitable vehicle for undertaking more scrutiny of the PID, although it was noted that it had not yet had its first meeting. The Scrutiny Manager was in attendance, and stated the Task Group would meet before the next meeting of the Committee.

After debate, it was,

Resolved:

- 1) To thank the Cabinet Member and Service Director for their presence and comment.
- 2) To note and approve the Development Services Transformation Programme PID subject to a further examination by the Development Services Review Task Group.
- 3) To request the Committee be provided with a quarterly update report prior to its submission to Cabinet to enable the Committee to offer comment.

21. **Forward Work Programme**

The Forward Work Plan was noted and amended to reflect the resolutions contained in these minutes.

22. **Date of Next Meeting**

The date of the next meeting was confirmed as **03 May 2012** at the Council Chamber in Monkton Park, Chippenham.

23. **Urgent Items**

There were no urgent items.

24. **Exclusion of the Press and Public**

25. **Highways and Amenities Contracts Update**

A confidential report regarding the forthcoming decisions for the Highways and Amenities Contracts was presented to Cabinet in November 2011. The Environment Select Committee requested regular updates as the tendering process developed and the opportunity to offer its views.

The Committee received the report and offered its recommendations.

(Duration of meeting: 10.30 am - 1.30 pm)

The Officer who has produced these minutes is Kieran Elliott, of Democratic Services, direct line 01225 718504, e-mail kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

This page is intentionally left blank

Adaptation Plan – Case Studies

Executive Summary

At the March 2012 Environment Select Committee, the Wiltshire Council Adaptation Plan was presented for comment to the Committee. The Committee requested that the Adaptation Plan be amended to include some case studies illustrating the types of climate changes impacts on the council's services.

This report presents four case studies and recommends their inclusion in the soon to be published Wiltshire Council Adaptation Plan.

Proposal

That the four case studies in this report be noted by the Committee and be included for illustrative purposes in the Wiltshire Council Adaptation Plan.

Reason for Proposal

To provide greater clarity to the Wiltshire Council Adaptation Plan, following comments received from the Environment Select Committee.

Carlton Brand
Corporate Director

Presentation of Case Studies for inclusion in the Wiltshire Council Climate Change Adaptation Plan

Purpose of Report

1. At the March 2012 Environment Select Committee, the Wiltshire Council Adaptation Plan was presented for comment to the Committee. The Committee requested that the Adaptation Plan be amended to include some case studies illustrating the types of climate changes impacts on the council's services.

Background

2. In the summer of 2010 work was undertaken to complete 1:1 risk assessments with council officers to identify which council services might be vulnerable to changes in our climate. In total 113 interviews were carried out to assess vulnerabilities and opportunities associated with predicted changes in our climate. For the purpose of these assessments mid range climate change estimates, as highlighted by the United Kingdom Climate Impact Programme ([UKCIP](#)), were used.
3. Arising from these interviews, a total of 63 risks to council services were identified, of which 29 had a high risk score. Where possible, ways to reduce the risk scores have been agreed and these should be implemented during the term of the plan (2011 – 2016).
4. To communicate this issue more effectively, a summary document outlining in general terms the risks faced by the council has been produced and was presented to the Environment Select Committee in March.
5. Work to mitigate against the 29 risks identified will be long term, as the council progresses through a cycle of renewing contracts and evolving services. Instead of formally registering departmental risks, a yearly assessment of how each of the teams are preparing for Climate Change Adaption issues will be undertaken by the ECO Team. Findings will be reported to the Risk and Assurance Team with conclusions drawn on the council's performance.
6. If it is felt that more needs to be done, the Risk and Assurance Team will seek high level engagement for stronger commitment to mitigating issues.
7. The completion of the Climate Change Adaptation Action Plan marks the end of the information gathering phase that sets a baseline for how the council is

currently performing. It is now essential that progress is made by each of the officers responsible for individual actions, supported by the ECO Team, to mitigate the risks faced by the council.

8. Feedback on performance on reducing Climate Change Adaptation risks will be reported on an annual basis to the ECO Board, with the first report due to June 2012.

Main Considerations for the Committee

9. At the last Environment Select Committee meeting, it was agreed that the inclusion of some examples would help to illustrate the range of risks faced by the council resulting from unavoidable climate change.
10. It is proposed that the case studies presented in Appendix A to this report be included in the final Wiltshire Council Adaptation Plan.

Environmental and Climate Change Considerations

11. The Climate Change Adaptation Plan forms the council's response to preparing for unavoidable climate change.

Equality and Diversity Impact of the Proposal

12. Addressing climate change adaptation will help protect vulnerable groups across the county by increasing their resilience to the unavoidable consequences of climate change.

Financial Implications

13. There are no financial implications relating to this paper.

Legal Implications

14. There are no legal implications to this paper.

Conclusion

15. Following the inclusion of these case studies, the Wiltshire Council Adaptation Plan will be ready for publication and on-going monitoring.

CARLTON BRAND

Corporate Director

Report Author:

Ariane Crampton

Head of Climate Change

Appendix A: Climate Change Adaptation Plan – Case Studies

Climate Change Adaptation Plan – Case Studies

Changes to Wiltshire's climate arising from the effects of CO₂ in our atmosphere are expected to include:

- Hotter drier summers:
 - Average increase of 1.1 – 5.4°C
 - Hottest summer days +9.5°C
- Rainfall:
 - Total annual rainfall unlikely to change
 - Summer rainfall -20% / Winter rainfall +15%
- Warmer, wetter winters
- More extreme weather events

These changes will impact on our environment, infrastructure and people and will affect the demand for and the way we provide our services. The following examples are provided to illustrate some high risk impacts of weather changes on our services.

Case Study 1: Biodiversity

Hotter, drier summers, droughts and water shortages, annual temperature increase, excessive rainfall and flooding, warmer wetter winters are likely to lead to a changing number and distribution of native plant and animal species in Wiltshire, changes to Wiltshire's landscape characteristics and increased agricultural pests.

This risk will affect Spatial Planning, Countryside Service, County Wildlife Sites, Rural Estates, and AONBs.

Control measures currently in place include:

- Wildlife and Countryside Act Schedule 9.
- River Avon Invasive Species Forum.
- North Wiltshire Invasive Plants Projects.
- Wiltshire Biodiversity Plan.
- Control of invasive non-natives when known/reported on Wiltshire Council owned/ controlled land.
- Production of Green Infrastructure Plan (GIP) which includes identification of potential framework for Green Infrastructure which will benefit existing and new biodiversity.

The initial risk level has been assessed as High (impact 3 x likelihood 4 = total score 12).

Actions for the short term include:

- Increasing awareness among countryside staff.

- Rapid response/ action plan for remedial action.
- Consult GB Non-native species secretariat.
- Set-up management regimes for parks, green spaces and semi-natural habitats to maintain biodiversity and manage the spread of invasive and undesirable species.
- Protect & enhance green open space, habitats, ecological corridors via landscape scale projects & SUDS.
- At countryside sites: develop control measures necessary on site to protect vulnerable areas.

In the longer term, the council will:

- Encourage adaptation of habitats and natural colonisation by species suited to changing climatic conditions through the Wiltshire Biodiversity Action Plan.
- Monitor populations of disease-bearing vermin and pests in the face of rising temperatures and review resource requirements to manage them.
- Review and revise the Wiltshire Biodiversity Action Plan and the various Habitat Action Plans based on increased understanding of the impacts of climate change and guidance from the England Biodiversity Strategy. This may include accepting loss of some habitats where this cannot be avoided in the face of climate change (e.g. accept loss of some land to flood zones) and providing alternative habitats elsewhere. Increase irrigation in parks & green areas during the drier months.

These actions will reduce the risk level to Medium (impact 2 x likelihood 4 = total score 8).

Case Study 2: Drainage / Flooding

Excessive rainfall and flooding and warmer wetter winters are likely to lead to drainage systems being unable to cope causing flooding to homes and buildings. This in turn could lead to public liability due to premises needing to be evacuated, issues of health and safety, loss of equipment or goods, impacts on mental health, cost of repairs.

The Services that may be affected by this risk include Spatial Planning, Emergency Planning including Business Continuity, Highways, Flood Risk Management Team, Facilities Management, Environmental Protection - Public Health and Wellbeing and the Environment Agency.

To control this risk, the council is developing the following plans:

- Surface Water Management Plans.
- Strategic Flood Risk Assessments (SFRAs).
- Joint Emergency Response Guide.
- Wiltshire Recovery Plan.
- Local Resilience Forum Flood Response Plan.

- Major Incident Communication Plan.
- Transport Asset Management Plan.
- Gully emptying programme.
- Catchment Flood Management Plans.
- River Basement Management Plans.
- Water Company Investment/Asset Management Plans.

The council has also committed to engage and influence operational emergency plans and actively participate in Local Resilience Forums (LRFs) and will identify resources and demands prior to any situation arising.

The initial risk level has been assessed as High (impact 4 x likelihood 2 = total score 12).

To reduce this risk further, the council will:

- Under the Flood and Water Management Act, Wiltshire Council and the EA will put in place protocols to establish flood risk, flooding prevention and improve recovery after any event. This will be an ongoing process over the next 5 years with regular meetings throughout the country. Preliminary Flood Risk Assessment (PFRA) will identify areas at risk and considers cost implications. This requires close partnership working with water companies.
- Implement Surface Water Management Plans for high risk locations in the county - identifying and mapping flood 'hotspots' and identifying causes of flooding in each case.
- Investigate opportunities for installing sustainable drainage systems (SuDS) and all methods of securing long term management and maintenance of SuDS. Review maintenance regimes for drains and establish whether more frequent clearing of drains is required. Plan to improve drains and culverts where SuDS cannot be adopted.
- Reduce surface water run-off by minimising loss of green urban space including roadside verges and maintain a network of natural drainage systems (watercourses).
- Compile Surface Water Management Plans for high risk locations.
- Use LDF policy to require that drainage systems in new developments have the capacity to cope with heavier rainfall events and use LDF to secure long-term commitment to the management and maintenance of SuDs e.g. require green roofs etc in targeted flash flood 'hotspots'.
- Identify Council-owned spaces in urban areas that can be used/manipulated for additional temporary flood water storage at times of flood.
- Increase resilience to Council properties at risk of flooding by:
 - Using one-way valves in drainage pipes to prevent back-up of water into buildings,
 - Using de-mountable flood barriers,

- Using flood-resilient materials,
- Locating electrical services and boilers above likely maximum flood level,
- Increasing capacity of drainage systems (e.g. guttering),
- Installing damp courses.

In addition, the council should consider:

- Working in partnership with others to improve flood resilience.
- Developing a Highways gully emptying programme.
- Using Sustainable Drainage Systems (SuDS) when replacing traditional drainage systems.
- Enhancing a network of urban green space and tree cover to reduce surface run-off.
- Integrating weather vulnerability and risk management into roads/highways project planning.
- Transforming Council-owned spaces in urban areas into additional temporary flood water storage at times of flood.
- Introducing incentives to encourage sustainable drainage systems and green roofs in LA area.
- Installing permeable surfaces or green roofs on Council-owned buildings and car parks.
- Creating spaces for additional temporary flood water storage in Council-owned large open spaces.

By putting in place these measures, the risk will reduce to Medium (impact 3 x likelihood 3 = total score 9).

Case Study 3: Schools buildings

Extreme weather such as storms and gales, periods of intense precipitation or heatwaves may result in an increasing need for capital funding to retrofit adapt schools to the changing climate.

This risk affects the Schools Department and Property Services, and in the short term, the council will need to identify low cost 'quick-wins' to existing buildings programmes.

The initial risk level has been assessed as High (impact 3 x likelihood 4 = total score 12).

To reduce the risk further, the council will analyse budgets and plan to prioritise spending on adaptation measures. In the longer term as weather impacts increase, more integrated budget planning will be necessary to reallocate spend and resources into adaptation measures. This may be mitigated to an extent through more commissioning and less direct service delivery.

This will reduce the risk to Medium (impact 2 x likelihood 4 = total score 8).

Case Study 4: Water shortages

Drought may occur as a result of decreased rainfall in summer or from changes to our rainfall patterns during the rest of the year whereby intense rainfall may lead to surface water flooding, but not replenishment of the water table. Water shortages will lead to a range of different impacts, including:

- Increased hospital admissions to treat dehydration, especially among the vulnerable.
- Crisis in industries highly dependent on water, such as agriculture and could be particularly acute where businesses with an abstraction license
- Fire and rescue services unable to respond when threatened as water is important resource.

Council services particularly affected will be Public Health and Wellbeing, Environmental Protection, Emergency Planning, and Social Services for both adult and child care.

Control measures currently in place for the council include:

- Including climate change as an issue in responses to Development Control consultations
- Risk assessment of private water supplies should have regard to drought conditions.
- Water Distribution Plan.
- Vulnerable People plan.
- Crisis Communications Plan and Handbook.
- Heat Wave Plan.

The initial risk level has been assessed as High (impact 3 x likelihood 4 = total score 12).

To reduce this risk further, the council could in the short term:

- Monitor and review its business continuity plan with regard to climate change.
- Address water efficiency at its own buildings.
- Reduce evaporative losses from surface water stores.
- Investigate the possibility of working with water companies to jointly-fund rebate scheme for residents to purchase and install water-saving devices.

In the longer term, the council should consider:

- Undertaking a co-ordinated and sustained awareness raising campaign aimed at businesses, property developers and residents regarding water.
- Set-up local water reservoirs to collect water during periods of extreme rainfall.

These measures would reduce the risk to Medium (impact 2 x likelihood 4 = total score 8).

Environment Select Committee

Rolling Work Plan - May 2012

SUBJECTS	COMMITTEE/ TASK GROUP	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	REPORT AUTHOR	CABINET MEMBER/ PORTFOLIO HOLDER
Core Strategy	Committee	11 June 2012	To Scrutinize the Wiltshire Core Strategy	Georgina Clampitt-Dix	Cllr Toby Sturgis
Low Carbon Transition Plan	Committee	Mid/Late 2012	To receive details once available.	Ariane Crampton	Cllr Toby Sturgis
Renewable Energy Plan	Committee	Mid/Late 2012	To receive details once available.	Ariane Crampton	Cllr Toby Sturgis
Community Infrastructure Levy	Committee	August 2012??	To monitor implementation of the CIL	Georgina Clampitt-Dix	Cllr Toby Sturgis
Air Quality Update	Committee	Mid/Late 2012	To receive an update on the progress of the Air Quality Strategy	John Carter	Cllr Toby Sturgis
Development Services Transformation Programme PID	Committee	Late 2012	To receive a quarterly update report.	Brad Fleet	Cllr Toby Sturgis
Real Time Passenger Information Update	Committee	Late 2012	To receive an update on the continued progress of the RPTI System	Liz Douglas	Cllr Dick Tonge
Highways and Amenities Contract Update	Committee	2012	To receive an update on the award of the Highways and Amenities Contract	Alistair Cunningham	Cllr Dick Tonge

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank